

## INSTRUCTIONS FOR UNDERGRADUATE GRANT APPLICATIONS

### MONTGOMERY WOMAN'S CLUB, INC.

1. The Montgomery Woman's Club, Inc. (MWC) Undergraduate Grants will be awarded to undergraduate students at accredited institutions of higher learning whose legal residence is in the Sycamore Community School District. Grants will be used to aid individual, full time students to further their education at accredited universities, colleges, schools of nursing, music, art, or technical schools.
2. All of the following categories will be considered in determining grant recipients:
  - Financial need - A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED;
  - Grade point average - at least 3.0 on a 4.0 scale or equivalent;
  - Letters of recommendation - at least two from adults other than relatives;
  - Attitude and determination to succeed;
  - Extracurricular activities.
3. Completed applications must be received by the Scholarship Chair of MWC by February 4, 2008 at the following address:

Mrs. Phyllis Robertson  
9177 Pinewood Drive  
Loveland, Ohio 45140

Phone # 513-677-8568

4. Each application must be accompanied by an official transcript, including the 2007 fall semester/quarter, provided by the registrar's office. The transcript may be sent under separate cover. **It is the student's responsibility to make sure that the transcript is mailed to the Scholarship Chair in time to meet the February 4, 2008 deadline.** Since there frequently is a delay of several weeks between a student's request for a transcript and the actual mailing by the registrar's office, we urge you to start the process early. You may call the Scholarship Chair at 513-677-8568 if you wish to make sure your transcript has arrived.
5. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**
6. Recipients of the grants and their families will be honored at the regular meeting of MWC on April 17, 2008 at 7:30 p.m. at the Business Club of Montgomery. Recipients will be asked to give a brief oral biography to the membership.

7. Grants must be used ONLY for tuition and/or room and board provided through the school. Students who receive other scholarships and/or grants which pay these expenses in their entirety are not eligible for a MWC Undergraduate Grant. Checks will be made payable to the school of choice, not the individual student. Grants must be used during the 2008-2009 school year. Grants are to be used only in the USA.

8. The scholarship judges change from year to year. If you are re-applying for one of our grants, do NOT assume that the judges know your circumstances. TELL YOUR ENTIRE STORY EACH YEAR.

**UNDERGRADUATE GRANT APPLICATION**

**MONTGOMERY WOMAN'S CLUB, INC.**

**I.** Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Home address: \_\_\_\_\_ Zip: \_\_\_\_\_

Home telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

E-mail address \_\_\_\_\_

Marital status: \_\_\_\_\_ If not married, complete the following:

Father or legal guardian:                      Mother:  
Name: \_\_\_\_\_                                      Name: \_\_\_\_\_

Address: \_\_\_\_\_                                      Address: \_\_\_\_\_

Employer: \_\_\_\_\_                                      Employer: \_\_\_\_\_

Position: \_\_\_\_\_                                      Position: \_\_\_\_\_

Number of years: \_\_\_\_\_                                      Number of years: \_\_\_\_\_

Number of dependent children: \_\_\_\_\_ Ages: \_\_\_\_\_

How many members of your immediate family, including yourself, will be attending college or any other educational institutions charging tuition in 2008-2009? \_\_\_\_\_

Name of college or university: \_\_\_\_\_

Course of study: \_\_\_\_\_ GPA: \_\_\_\_\_

Current standing: ( ) Freshman ( ) Sophomore ( ) Junior

What is your career goal after graduation? \_\_\_\_\_

\_\_\_\_\_

Do you plan to attend graduate school? \_\_\_\_\_ Major: \_\_\_\_\_

School address and phone number if applicable: \_\_\_\_\_

\_\_\_\_\_

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**II.** On a separate sheet of paper describe:

1. Any service or school activities in which you have participated, and any honors which you have received during your college career.
2. Your educational and career goals.

FINANCIAL INFORMATION

**III.** What is your current (2007-2008) tuition? \_\_\_\_\_

What is your current (2007-2008) cost of room and board if applicable? \_\_\_\_\_

How are you paying these expenses?

Grants: list each and amount \_\_\_\_\_

\_\_\_\_\_

Scholarships: list each and amount \_\_\_\_\_

\_\_\_\_\_

Student loans: list each and amount \_\_\_\_\_

\_\_\_\_\_

Any other major debts (please explain): \_\_\_\_\_

\_\_\_\_\_

Parents' contribution: \_\_\_\_\_

Student's contribution: \_\_\_\_\_

Other (such as grandparents): \_\_\_\_\_

Do you own a car? \_\_\_\_\_ Make and year: \_\_\_\_\_

Balance due on car: \_\_\_\_\_

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Are you responsible for car insurance and maintenance? \_\_\_\_\_

If so, what is the cost of these items? \_\_\_\_\_

Are you employed? \_\_\_\_\_ Summer: hours worked per week: \_\_\_\_\_

School year: hours worked per week: \_\_\_\_\_

IV. **IN ADDITION TO THE FINANCIAL INFORMATION GIVEN ABOVE, ON A SEPARATE SHEET OF PAPER, WRITE A PARAGRAPH DESCRIBING YOUR FINANCIAL SITUATION, INCLUDING ANY SPECIAL CIRCUMSTANCES SUCH AS ILLNESS, RECENT LOSS OF EMPLOYMENT, DEATH, DIVORCE, ETC. A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED.**

VERIFICATIONS

- V. 1. I certify that the information given here is the entire truth and that **I am a resident** of the **Sycamore Community School District**.
- 2. I understand that the grant is payable to the school **only** for tuition and/or room and board provided by the school and that the grant must be used during the 2008/2009 school year.
- 3. I certify that I will be a **full time** student during the 2008/2009 school year.
- 4. If my financial situation changes, I will immediately inform the Montgomery Woman’s Club Scholarship Chair.
- 5. If I am a recipient of this grant, I authorize Montgomery Woman’s Club, Inc. to publish my name in news releases.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION FORM, TRANSCRIPT, AND 2 (TWO) LETTERS OF RECOMMENDATION MUST BE RECEIVED BY THE MWC SCHOLARSHIP CHAIR BY FEBRUARY 4, 2008.**