

MONTGOMERY WOMAN'S CLUB, INC.
INSTRUCTIONS FOR UNDERGRADUATE GRANT APPLICATIONS

1. The Montgomery Woman's Club, Inc. (MWC) Undergraduate Grants will be awarded to undergraduate students at accredited institutions of higher learning whose legal residence is in the Sycamore Community School District. Grants will be used to aid individual students to further their education at accredited universities, colleges, schools of nursing, music, art, or technical schools.
2. All of the following categories will be considered in determining grant recipients:
 - Financial need - **A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED.**
 - Grade point average - at least 3.0 on a 4.0 scale or equivalent.
 - Letters of recommendation - at least two from adults other than relatives.
 - Attitude and determination to succeed.
 - Extracurricular activities.
3. Completed applications must be received by the Scholarship Chair of MWC by **February 17, 2012** at the following address:

Mrs. Phyllis Robertson
9177 Pinewood Drive
Loveland, Ohio 45140

Phone # 513-677-8568
Email: phylrobe@hotmail.com

4. Each application must be accompanied by an official transcript, including the 2011 fall semester/quarter, provided by the registrar's office. The transcript may be sent under separate cover. **It is the student's responsibility to make sure that the transcript is mailed to the Scholarship Chair in time to meet the February 17, 2012 deadline.** Since frequently there is a delay of several weeks between a student's request for a transcript and the actual mailing by the registrar's office, we urge you to start the process early. You may call the Scholarship Chair at 513-677-8568 if you wish to make sure your transcript has arrived.
5. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**
6. Recipients of the grants and their families will be honored at the regular meeting of MWC on April 19, 2012 at 7:00 p.m. at Terwilliger Lodge in Dulle Park. Recipients will be asked to give a brief oral biography to the membership.
7. Grants must be used ONLY for tuition and/or room and board provided through the school. Students who receive other scholarships and/or grants which pay these expenses in their entirety are not eligible for a MWC Undergraduate Grant. Checks will

be made payable to the school of choice, and sent to the individual student. Grants must be used during the 2012-2013 school year. Grants are to be used only in the USA.

8. The scholarship judges change from year to year. If you are re-applying for one of our grants, DO NOT assume that the judges know your circumstances. TELL YOUR ENTIRE STORY EACH YEAR.

It is to your advantage to be as honest and candid as possible. All information received is confidential.

**MONTGOMERY WOMAN'S CLUB, INC.
UNDERGRADUATE GRANT APPLICATION**

I. Name: _____ Date of birth: _____

Home address: _____ Zip: _____

Home telephone: _____ E-mail: _____

Marital status: _____ If not married, complete the following:

Father or legal guardian: _____ Mother: _____
Name: _____ Name: _____

Address: _____ Address: _____

Employer: _____ Employer: _____

Position: _____ Position: _____

Number of years: _____ Number of years: _____

Number of dependent children: _____ Ages: _____

How many members of your immediate family, including yourself, will be attending college or any other educational institutions charging tuition in 2012-2013? _____

Name of college or university currently attending: _____

Course of study: _____ GPA: _____

Current standing: () Freshman () Sophomore () Junior

What is your career goal after graduation? _____

Do you plan to attend graduate school? _____ Major: _____

School address and phone number if applicable: _____

UNDERGRADUATE GRANT APPLICATION

- II.** On a separate sheet of paper describe:
1. Any service or college activities in which you have participated.
 2. Any honors which you have received during your **college** career.
 3. Your educational and career goals.

FINANCIAL INFORMATION

- III.** What is your current (2011-2012) tuition? _____
- What is your current (2011-2012) cost of room and board if applicable? _____
- How are you paying these expenses?
- Grants: list each and amount _____
- _____
- Scholarships: list each and amount _____
- _____
- Student loans: list each and amount _____
- _____
- Any other major debts (including car payments) – please explain:
- _____
- _____
- Parents' contribution: _____
- Student's contribution: _____
- Other (such as grandparents): _____
- Are you employed? _____ Summer: hours worked per week: _____
School year: hours worked per week: _____

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- IV. **IN ADDITION TO THE FINANCIAL INFORMATION GIVEN ABOVE, ON A SEPARATE SHEET OF PAPER, WRITE A PARAGRAPH DESCRIBING YOUR FINANCIAL SITUATION, INCLUDING ANY SPECIAL CIRCUMSTANCES SUCH AS ILLNESS, PARENT'S RECENT LOSS OF EMPLOYMENT, DEATH, DIVORCE, ETC.**

A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED.

VERIFICATIONS

- V. 1. I certify that the information given here is the entire truth and that my primary residence is in the Sycamore Community School District.
2. I understand that the grant is payable to the school **only** for tuition and/or room and board provided by the school and that the grant must be used during the 2012-2013 school year.
3. If my financial situation changes, I will immediately inform the Montgomery Woman's Club, Inc. Scholarship Chair.
5. If I am a recipient of this grant, I authorize Montgomery Woman's Club, Inc. to publish my name in news releases.

Signature of applicant: _____ Date: _____

APPLICATION FORM, TRANSCRIPT, AND 2 (TWO) LETTERS OF RECOMMENDATION MUST BE RECEIVED BY THE MWC SCHOLARSHIP CHAIR BY FEBRUARY 17, 2012.

ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED; FAILURE TO COMPLY WILL RESULT IN REJECTION.