

INSTRUCTIONS FOR UNDERGRADUATE GRANT APPLICATIONS

MONTGOMERY WOMAN'S CLUB, INC.

1. The Montgomery Woman's Club, Inc. (MWC) Undergraduate Grants will be awarded to undergraduate students at accredited institutions of higher learning whose legal residence is in the Sycamore Community School District. Grants will be used to aid individual, full time students to further their education at accredited universities, colleges, schools of nursing, music, art, or technical schools.
2. All of the following categories will be considered in determining grant recipients:
 - Financial need - **A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED;**
 - Grade point average - at least 3.0 on a 4.0 scale or equivalent;
 - Letters of recommendation - at least two from adults other than relatives;
 - Attitude and determination to succeed;
 - Extracurricular activities.
3. Completed applications must be received by the Scholarship Chair of MWC by **February 22, 2010** at the following address:

Mrs. Phyllis Robertson
9177 Pinewood Drive
Loveland, Ohio 45140

Phone # 513-677-8568
Email: phylrobe@hotmail.com

4. Each application must be accompanied by an official transcript, including the 2009 fall semester/quarter, provided by the registrar's office. The transcript may be sent under separate cover. **It is the student's responsibility to make sure that the transcript is mailed to the Scholarship Chair in time to meet the February 22, 2010 deadline.** Since there frequently is a delay of several weeks between a student's request for a transcript and the actual mailing by the registrar's office, we urge you to start the process early. You may call the Scholarship Chair at 513-677-8568 if you wish to make sure your transcript has arrived.
5. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**
6. Recipients of the grants and their families will be honored at the regular meeting of MWC on April 15, 2010 at 7:00 p.m. at Terwilliger Lodge in Dulle Park. Recipients will be asked to give a brief oral biography to the membership.

7. Grants must be used ONLY for tuition and/or room and board provided through the school. Students who receive other scholarships and/or grants which pay these expenses in their entirety are not eligible for a MWC Undergraduate Grant. Checks will be made payable to the school of choice, and sent to the individual student. Grants must be used during the 2010-2011 school year. Grants are to be used only in the USA.

8. The scholarship judges change from year to year. If you are re-applying for one of our grants, DO NOT assume that the judges know your circumstances. TELL YOUR ENTIRE STORY EACH YEAR.

It is to your advantage to be as honest and candid as possible. All information received is confidential.

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MONTGOMERY WOMAN'S CLUB, INC.

I. Name: _____ Date of birth: _____

Home address: _____ Zip: _____

Home telephone: _____ E-mail: _____

Marital status: _____ If not married, complete the following:

Father or legal guardian: _____ Mother: _____
Name: _____ Name: _____

Address: _____ Address: _____

Employer: _____ Employer: _____

Position: _____ Position: _____

Number of years: _____ Number of years: _____

Number of dependent children: _____ Ages: _____

How many members of your immediate family, including yourself, will be attending college or any other educational institutions charging tuition in 2010-2011? _____

Name of college or university currently attending: _____

Course of study: _____ GPA: _____

Current standing: () Freshman () Sophomore () Junior

What is your career goal after graduation? _____

Do you plan to attend graduate school? _____ Major: _____

School address and phone number if applicable: _____

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II. On a separate sheet of paper describe:

1. Any service or school activities in which you have participated, and any honors which you have received during your college career.
2. Your educational and career goals.

FINANCIAL INFORMATION

III. What is your current (2009-2010) tuition? _____

What is your current (2009-2010) cost of room and board if applicable? _____

How are you paying these expenses?

Grants: list each and amount _____

Scholarships: list each and amount _____

Student loans: list each and amount _____

Any other major debts (please explain): _____

Parents' contribution: _____

Student's contribution: _____

Other (such as grandparents): _____

Do you own a car? _____ Make and year: _____

Balance due on car: _____

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Are you responsible for car insurance and maintenance? _____

If so, what is the cost of these items? _____

Are you employed? _____ Summer: hours worked per week: _____
School year: hours worked per week: _____

- IV. **IN ADDITION TO THE FINANCIAL INFORMATION GIVEN ABOVE, ON A SEPARATE SHEET OF PAPER, WRITE A PARAGRAPH DESCRIBING YOUR FINANCIAL SITUATION, INCLUDING ANY SPECIAL CIRCUMSTANCES SUCH AS ILLNESS, PARENT'S RECENT LOSS OF EMPLOYMENT, DEATH, DIVORCE, ETC. A COMPLETE EXPLANATION OF FINANCIAL NEED IS REQUIRED.**

VERIFICATIONS

- V. 1. I certify that the information given here is the entire truth and that **my primary residence is in the Sycamore Community School District.**
2. I understand that the grant is payable to the school **only** for tuition and/or room and board provided by the school and that the grant must be used during the 2010-2011 school year.
3. I certify that I will be a **full time** student during the 2010-2011 school year.
4. If my financial situation changes, I will immediately inform the Montgomery Woman's Club Scholarship Chair.
5. If I am a recipient of this grant, I authorize Montgomery Woman's Club, Inc. to publish my name in news releases.

Signature of applicant: _____ Date: _____

APPLICATION FORM, TRANSCRIPT, AND 2 (TWO) LETTERS OF RECOMMENDATION MUST BE RECEIVED BY THE MWC SCHOLARSHIP CHAIR BY FEBRUARY 22, 2010.